



## **Project Consultant Job Description – AAS & Frontiers Planet Prize Partnership**

### **About the Project**

The African Academy of Sciences (AAS) is partnering with the Frontiers Research Foundation (FRF) to promote the Frontiers Planet Prize (FPP) in Africa. The FPP is an international competition that aims to find scientific solutions for global sustainability challenges. This project aims to increase awareness of the FPP among African scientists and universities, leading to a greater number of African applicants for the prize.

### **About the Role**

We are seeking a highly motivated and organized Project Consultant to lead this exciting initiative for an initial period of 6 months with a possibility of extension subject to the availability of funds. You will be responsible for all aspects of the project, from planning and development to execution and evaluation. You will work closely with both AAS and FRF staff(hybrid) to ensure the smooth and successful implementation of the project.

### **Responsibilities:**

- Develop a detailed project plan, including timelines, budget, and resource allocation.
- Identify and onboard leading universities in 20 African countries to participate as National Nominating Bodies (NNBs).
- Liaise with registered NNBs, providing them with relevant information and support.
- Organize and host at least one live webinar per year to connect AAS and NNBs.
- Facilitate communication between AAS, FRF, and NNBs.
- Coordinate the inclusion of African scientists in relevant AAS conferences and initiatives.
- Develop and implement strategies to raise awareness of the FPP among African scientists.
- Monitor project progress and make adjustments as needed.
- Prepare reports on project activities and outcomes.
- Manage project budget effectively.
- Work proactively and independently within designated timelines.
- Work closely with the Office of the Executive Director

### **Qualifications:**

- Master's degree in science, technology, engineering, or a related field (preferred).
- Formal study in economics is highly desirable. Candidates with substantial relevant experience in conducting independent economic research or analysis will also be considered.
- Minimum 5 years of experience in project management.
- Experience managing projects in an international context (highly preferred).
- Strong understanding of project planning methodologies.



- Excellent communication, interpersonal, and organizational skills.
- Ability to work independently and as part of a team.
- Excellent written and verbal communication skills in English.
- Experience working in Africa (a plus).
- Strong analytical and problem-solving skills.
- Fluency in French (a plus).

**Benefits:**

- Opportunity to work on a globally relevant project with a positive impact
- Contribute to the advancement of science and technology in Africa.
- Attractive remuneration.

**To Apply:**

Please submit your CV and a cover letter outlining your suitability for the role to [procurement@aasciences.africa](mailto:procurement@aasciences.africa) by 31<sup>st</sup> January 2025 close of business.

**Please note:** Only shortlisted candidates will be contacted.